

***QUAPAW SCHOOL DISTRICT NO. I-14***  
***Ottawa County, Oklahoma***  
Financial Statements  
June 30, 2013

***QUAPAW SCHOOL DISTRICT NO. I-14***  
***Ottawa County, Oklahoma***

School District Officials  
June 30, 2013

**BOARD OF EDUCATION**

President .....	William Nichols
Vice-President.....	John Smith
Clerk.....	Paula Suman
Member .....	John Jennings
Member .....	Dale Lasiter

**SCHOOL DISTRICT TREASURER**

Philip Geren

**SUPERINTENDENT OF SCHOOLS**

Dennis Earp

**ACTIVITY FUND CUSTODIAN**

Debbie Garrett

**MINUTES CLERK**

Debbie Garrett

**ENCUMBRANCE CLERK**

Ella Welch

**QUAPAW SCHOOL DISTRICT NO. I-14**  
**Ottawa County, Oklahoma**

**Table of Contents**

	<u>Page</u>
<b>Independent Auditor's Report .....</b>	<b>5-7</b>
<b>Financial Statements</b>	
Combined Statement of Assets, Liabilities and Fund Balances - All Fund Types - Regulatory Basis.....	8
Combined Statement of Revenues, Expenditures and Changes in Fund Balances - All Governmental Fund Types - Regulatory Basis .....	9
Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual - General Fund - Regulatory Basis .....	10
Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual - Special Revenue Fund - Regulatory Basis .....	11
<b>Notes to Financial Statements - Regulatory Basis .....</b>	<b>12-28</b>
<b>Other Information .....</b>	<b>29</b>
Combining Statement of Assets, Liabilities and Fund Balances - All Special Revenue Funds - Regulatory Basis .....	30
Combining Statement of Revenues, Expenditures and Changes in Fund Balances - All Special Revenue Funds - Regulatory Basis .....	31
Combining Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual - Special Revenue Funds - Regulatory Basis .....	32
Combining Statement of Changes in Assets and Liabilities - Fiduciary Funds - Regulatory Basis.....	33
Schedule of Expenditures of Federal Awards .....	34-35

***QUAPAW PUBLIC SCHOOL DISTRICT NO. I-14***  
***Ottawa County, Oklahoma***  
June 30, 2013

**Table of Contents**  
(continued)

	<u>Page</u>
<b>Reports Required by <i>Government Auditing Standards</i>.....</b>	36
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i> .....	37-38
Independent Auditor's Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by OMB Circular A-133 .....	39-41
Schedule of Findings and Questioned Costs.....	42-44
Summary Schedule of Prior Audit Findings.....	45
<b>Other Department of Education Required Information</b>	
Schedule of Accountant's Professional Liability Insurance Affidavit .....	46
Audit Acknowledgement .....	47



## **INDEPENDENT AUDITOR'S REPORT**

The Honorable Board of Education  
*Quapaw School District No. I-14*  
Quapaw, Ottawa County, Oklahoma

### ***Report on the Financial Statements***

We have audited the accompanying combined fund type financial statements - regulatory basis of the *Quapaw School District No. I-14*, Quapaw, Ottawa County, Oklahoma (the *District*), as of and for the year ended June 30, 2013, as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with financial reporting provisions of the Oklahoma State Department of Education. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As discussed in Note 1, the financial statements are prepared by the *Quapaw School District No. I-14*, Quapaw, Ottawa County, Oklahoma on the basis of the financial reporting provisions of the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to comply with the requirements of the Oklahoma State Department of Education. The effects on the financial statements of the variances between regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determined, are presumed to be material.

***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the *Quapaw School District No. I-14*, Quapaw, Ottawa County, Oklahoma as of June 30, 2013, the changes in its financial position, or, where applicable, its cash flows for the year then ended.

***Basis for Qualified Opinion on Regulatory Basis of Accounting***

The financial statements referred to above do not include the general fixed assets account group, which is a departure from the regulatory basis of accounting prescribed by the Oklahoma State Department of Education. The amount that should be recorded in the general fixed assets account group is not known.

***Qualified Opinion on Regulatory Basis of Accounting***

In our opinion, except for the effects of the matter described in the “Basis for Qualified Opinion on Regulatory Basis of Accounting” paragraph, the financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities, and fund balance arising from regulatory basis transactions of each fund type of *Quapaw School District No. I-14*, Quapaw, Ottawa County, Oklahoma, as of June 30, 2013, and the revenues collected and expenditures paid and encumbered for the year then ended on the regulatory basis of accounting described in Note 1.

## ***Other Matters***

### ***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the *District's* basic financial statements. The combining statements-regulatory basis are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements.

The combining statements – regulatory basis and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining statements – regulatory basis and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated January 28, 2014, on our consideration of the *District's* internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the *District's* internal control over financial reporting and compliance.

  
Archambo & Mueggenborg, PC  
Certified Public Accountants

January 28, 2014

***QUAPAW SCHOOL DISTRICT NO. I-14***

***Ottawa County, Oklahoma***

**Combined Statement of Assets, Liabilities and Fund Balances**

**All Fund Types – Regulatory Basis**

**June 30, 2013**

	<b><u>Governmental Fund Types</u></b>		<b><u>Fiduciary Fund Types</u></b>	<b>Totals</b>
		<b><u>Special</u></b>	<b><u>Trust</u></b>	<b>(Memorandum</b>
<b><u>ASSETS</u></b>	<b><u>General</u></b>	<b><u>Revenue</u></b>	<b><u>and Agency</u></b>	<b><u>Only</u></b>
Cash and investments	\$ 1,268,374	923,824	39,908	2,232,106
Total assets	<u>\$ 1,268,374</u>	<u>923,824</u>	<u>39,908</u>	<u>2,232,106</u>
 <b><u>LIABILITIES AND FUND BALANCES</u></b>				
Liabilities:				
Warrants payable	\$ 495,296	42,953	-	538,249
Reserves for encumbrances	45,405	-	-	45,405
Due to student groups	-	-	39,908	39,908
Total liabilities	<u>540,701</u>	<u>42,953</u>	<u>39,908</u>	<u>623,562</u>
Fund Balances:				
Restricted for:				
Child nutrition	-	61,086	-	61,086
Building	-	819,785	-	819,785
Unassigned	<u>727,673</u>	<u>-</u>	<u>-</u>	<u>727,673</u>
Total fund balances	<u>727,673</u>	<u>880,871</u>	<u>-</u>	<u>1,608,544</u>
Total liabilities and fund balances	<u>\$ 1,268,374</u>	<u>923,824</u>	<u>39,908</u>	<u>2,232,106</u>

---

The accompanying notes are an integral part of these financial statements.



**QUAPAW SCHOOL DISTRICT NO. I-14**  
**Ottawa County, Oklahoma**

Combined Statement of Revenues, Expenditures and Changes in Fund Balances  
All Governmental Fund Types – Regulatory Basis  
For the Year Ended June 30, 2013

	<u>Governmental Fund Types</u>		<u>Total</u>
	<u>General</u>	<u>Special</u>	<u>(Memorandum</u>
		<u>Revenue</u>	<u>Only)</u>
Revenues:			
Local sources	\$ 871,820	151,615	1,023,435
Intermediate sources	77,583	-	77,583
State sources	2,900,777	64,769	2,965,546
Federal sources	775,580	261,987	1,037,567
Total revenues	<u>4,625,760</u>	<u>478,371</u>	<u>5,104,131</u>
Expenditures:			
Instruction	2,952,083	-	2,952,083
Support services	1,731,320	-	1,731,320
Non-instructional services	2,903	589,345	592,248
Facilities, acquisition and construction services	-	188,033	188,033
Other outlays	-	80	80
Total expenditures	<u>4,686,306</u>	<u>777,458</u>	<u>5,463,764</u>
Excess of revenues (under) expenditures	(60,546)	(299,087)	(359,633)
Beginning fund balances	<u>788,219</u>	<u>1,179,958</u>	<u>1,968,177</u>
Ending fund balances	<u>\$ 727,673</u>	<u>880,871</u>	<u>1,608,544</u>

---

The accompanying notes are an integral part of these financial statements.

**QUAPAW SCHOOL DISTRICT NO. I-14**  
**Ottawa County, Oklahoma**

Statement of Revenues, Expenditures and Changes in Fund Balances  
Budget and Actual – Regulatory Basis  
General Fund  
For the Year Ended June 30, 2013

	<u>Budgeted Amounts</u>			<u>Variance with Final Budget Favorable (Unfavorable)</u>
	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	
Revenues:				
Local sources	\$ 512,342	595,253	871,820	276,567
Intermediate sources	63,663	63,663	77,583	13,920
State sources	2,956,021	2,956,021	2,900,777	(55,244)
Federal sources	394,351	394,351	775,580	381,229
Total revenues	<u>3,926,378</u>	<u>4,009,289</u>	<u>4,625,760</u>	<u>616,471</u>
Expenditures:				
Instruction	4,833,188	5,240,493	2,952,083	2,288,410
Support services	-	-	1,731,320	(1,731,320)
Non-instructional services	-	-	2,903	(2,903)
Facilities, acquisition and construction	-	-	-	-
Other outlays	-	-	-	-
Total expenditures	<u>4,833,188</u>	<u>5,240,493</u>	<u>4,686,306</u>	<u>554,187</u>
Net change in fund balance	(906,810)	(1,231,204)	(60,546)	(1,170,658)
Beginning fund balances	<u>906,810</u>	<u>1,231,204</u>	<u>788,219</u>	<u>442,985</u>
Ending fund balances	<u>\$ -</u>	<u>-</u>	<u>727,673</u>	<u>727,673</u>

The accompanying notes are an integral part of these financial statements.

**QUAPAW SCHOOL DISTRICT NO. I-14**  
**Ottawa County, Oklahoma**

Statement of Revenues, Expenditures and Changes in Fund Balances  
Budget and Actual – Regulatory Basis  
Special Revenue Fund  
For the Year Ended June 30, 2013

	<u>Budgeted Amounts</u>			<u>Final Budget</u>
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	<u>Favorable</u>
	<u>Budget</u>	<u>Budget</u>		<u>(Unfavorable)</u>
Revenues:				
Local sources	\$ 145,825	145,825	151,615	5,790
Intermediate sources	-	-	-	-
State sources	28,689	28,689	64,769	36,080
Federal sources	229,965	229,965	261,987	32,022
Total revenues	404,479	404,479	478,371	73,892
Expenditures:				
Instruction	-	-	-	-
Support services	1,145,206	1,145,206	-	1,145,206
Non-instructional services	439,228	439,228	589,345	(150,117)
Facilities, acquisition and construction	-	-	188,033	(188,033)
Other outlays	-	-	80	(80)
Total expenditures	1,584,434	1,584,434	777,458	806,976
Net change in fund balance	(1,179,955)	(1,179,955)	(299,087)	880,868
Adjustments to prior year encumbrances	(3)	(3)	-	3
Beginning fund balances	1,179,958	1,179,958	1,179,958	-
Ending fund balances	\$ -	-	880,871	880,871

The accompanying notes are an integral part of these financial statements.

***QUAPAW SCHOOL DISTRICT NO. I-14***  
***Ottawa County, Oklahoma***  
Notes to Financial Statements – Regulatory Basis  
June 30, 2013

**Note 1 - Summary of Significant Accounting Policies**

The accompanying financial statements of *Quapaw School District No. I-14*, Quapaw, Ottawa County, Oklahoma, (the “*District*”) conform to the regulatory basis of accounting, which is another comprehensive basis of accounting prescribed by the Oklahoma State Department of Education and conforms to the system of accounting authorized by the State of Oklahoma. Accordingly, the accompanying financial statements are not intended to present financial position and results of operations in conformity with accounting principles generally accepted in the United States of America. The *District*’s accounting policies are described in the following notes that are an integral part of the *District*’s financial statements .

**A. Reporting Entity**

The *District* is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes. The *District* is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on State of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the *District* is the Board of Education (Board) composed of five elected members. The appointed superintendent is the executive officer of the *District*. The Board, constituting an on-going entity, is the level of government, which has governance responsibilities over all activities, related to public elementary and secondary school education within the jurisdiction of the Local Independent School District. The *District* receives funding from local, state and federal government sources and must comply with the requirements of these funding source entities. However, the *District* is not included in any other governmental “reporting entity” as defined in Section 2100, Codification of Governmental Accounting and Financial Reporting Standards, since Board members are elected by the public and have decision-making authority, the power to designate management, the responsibility to significantly influence operations and primary accountability for fiscal matters.

These financial statements present only the activities of the *District*. There are no component units (entities considered to be financially accountable to the *District*).

**QUAPAW SCHOOL DISTRICT NO. I-14**  
**Ottawa County, Oklahoma**  
Notes to Financial Statements  
June 30, 2013  
(continued)

**Note 1 - Summary of Significant Accounting Policies** (continued)

**B. Measurement Focus**

The accounts of the *District* are organized and operated on the basis of funds and account groups. A fund is an independent fiscal accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements. The Account Groups are reporting devices to account for certain assets and liabilities of the governmental funds not recorded directly in other funds.

The *District* has the following fund types:

**Governmental funds** - are used to account for most of the *District's* general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds). Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. All governmental type funds are accounted for using the Regulatory (Statutory) basis of accounting. All revenues from all sources, including property taxes, entitlements, grants, and shared revenues are recognized when they are received rather than earned.

Expenditures are generally recognized when encumbered or reserved rather than at the time the related liability is incurred. Unmatured interest for debt service is recognized when due and certain compensated absences and claims and judgments are recognized when the obligations are expected to be liquidated with expendable available financial resources. Fiduciary type funds are accounted for using the cash basis of accounting. These practices differ from generally accepted accounting principles.

# ***QUAPAW SCHOOL DISTRICT NO. I-14***

## ***Ottawa County, Oklahoma***

### **Notes to Financial Statements**

**June 30, 2013**

(continued)

#### **Note 1 - Summary of Significant Accounting Policies** (continued)

##### **B. Measurement Focus** (continued)

Governmental funds include the following fund types:

General Fund - is the general operating fund of the *District*. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. This is a budgeted fund, and any fund balances are considered as resources available for use. Major revenue sources include local property taxes and federal and state funding. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction, and debt service on bonds and other long-term debt. The General Fund also accounts for federal and state-financed programs where restricted monies must be expended for specific programs. Project accounting is employed to maintain integrity for the various sources of these funds.

Special Revenue Funds – account for revenue sources that are restricted to expenditures for specific purposes (not including expendable trusts or major capital projects). The special revenue funds are composed of the *District's* Building Fund and Child Nutrition Fund. These are budgeted funds and any fund balances are considered as resources available for use.

Building Fund – consists mainly of monies derived from property taxes levied for the purpose of erecting, remodeling, repairing, or maintaining school buildings and for purchasing furniture, equipment, and computer software to be used on or for school district property, for paying energy and utility costs, for purchasing telecommunications services, for paying fire and casualty insurance premiums for school facilities, for purchasing security systems, and for paying salaries of security personnel.

Child Nutrition Fund – consists of monies derived from federal and state financial assistance and food sales. This fund is used to account for the operations of the school cafeteria.

**QUAPAW SCHOOL DISTRICT NO. I-14**  
**Ottawa County, Oklahoma**  
Notes to Financial Statements  
June 30, 2013  
(continued)

**Note 1 - Summary of Significant Accounting Policies** (continued)

**B. Measurement Focus** (continued)

**Fiduciary Funds** -account for assets held by the *District* in a trustee capacity or as an agent on behalf of others.

Agency Fund – is custodial in nature and does not present results of operations or have a measurement focus. Agency funds are accounted for using the cash basis of accounting. This fund is the School Activities Fund, used to account for monies collected principally through fundraising efforts of the students and *District*-sponsored groups. This is an unbudgeted fund. The administration is responsible, under the authority of the Board, for collecting, disbursing and accounting for these activity funds. These funds have no equity, assets are equal to liabilities, and does not include revenues and expenditures for general operation of the *District*.

**C. Basis of Accounting and Presentation**

The *District* prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB Statement No. 34, *Basic Financial Statements-Management's Discussion and Analysis for State and Local Governments* with certain modifications. This format differs significantly from that required by GASB 34.

The financial statements are essentially prepared on the basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies are recorded as expenditures when approved.
- Investments are recorded as assets when acquired.
- School supplies are recorded as expenditures and not as inventory assets.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded in the General Long-Term Debt Account Group and not in the basic financial statements.

**QUAPAW SCHOOL DISTRICT NO. I-14**  
**Ottawa County, Oklahoma**  
Notes to Financial Statements  
June 30, 2013  
(continued)

**Note 1 - Summary of Significant Accounting Policies** (continued)

**C. Basis of Accounting and Presentation** (continued)

- Compensated absences are recorded as expenditures when paid and not recorded as a liability.
- Fixed assets are recorded in the General Fixed Asset Account Group and not in the basic financial statements. Fixed assets are not depreciated.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable, or when they are earned, and expenditures to be recognized when the related liabilities are incurred for governmental fund types; and when revenues are earned.

**D. Assets, Liabilities, Fund Balance, Revenue and Expenditures**

**1. Deposits and Investments**

State statutes govern the *District's* investment policy. Permissible investments include direct obligations of the United States Government and Agencies; certificates of deposit of savings and loan associations, and bank and trust companies; and savings accounts or savings certificates of savings and loan associations, and trust companies. Collateral is required for demand deposits and certificates of deposit for all amounts not covered by federal deposit insurance. Investments are stated at cost. The *District* invests entirely in certificates of deposit and participates in the Secured Investment Program of Oklahoma State School Boards Association, as authorized by Oklahoma Statutes Title 62, Section 348.

**2. Fair Value of Financial Instruments**

The *District's* financial instruments include cash and investments. The *District's* estimate of the fair value of all financial instruments does not differ materially from the aggregate carrying values of its financial instruments recorded in the accompanying statement of assets, liabilities, and fund balances. The carrying amount of these financial instruments approximates fair value because of the short maturity of these instruments.



**QUAPAW SCHOOL DISTRICT NO. I-14**  
**Ottawa County, Oklahoma**  
Notes to Financial Statements  
June 30, 2013  
(continued)

**Note 1 - Summary of Significant Accounting Policies** (continued)

**D. Assets, Liabilities, Fund Balance, Revenue and Expenditures** (continued)

**3. Estimates**

The preparation of financial statements in conformity with the regulatory basis of accounting requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**4. Interfund Transactions**

Interfund transactions are accounted for as revenues or expenditures. Transactions that constitute reimbursements to a fund or expenditures initially made from it that are properly applicable to another fund are recorded as expenditures in the fund that is reimbursed. Non-recurring or non-routine permanent transfers of equity are reported as residual equity transfers.

**5. Inventories**

Inventories consist of minimal amounts of expendable supplies held for consumption. The value of consumable inventories at year-end is not material to the *District's* financial statements. The costs of inventories are recorded as expenditures when encumbered and purchased rather than when consumed.

**6. Fixed Assets**

The *District* has not maintained a record of its general fixed assets, and, accordingly, a General Fixed Asset Account Group required by the regulatory basis of accounting prescribed by the Oklahoma State Board of Education is not included in the financial statements. General fixed assets purchased are recorded as expenditures in the various funds at the time of purchase.

# **QUAPAW SCHOOL DISTRICT NO. I-14**

## **Ottawa County, Oklahoma**

### Notes to Financial Statements

June 30, 2013

(continued)

#### **Note 1 - Summary of Significant Accounting Policies** (continued)

#### **D. Assets, Liabilities, Fund Balance, Revenue and Expenditures** (continued)

##### **7. Compensated Absences**

The *District* provides vacation and sick leave benefits in accordance with Title 70 of the Oklahoma Statutes, Article 6-104, which provides for annual sick leave and personal business days. *District* policy allows certified and support employees to accumulate such days to a maximum number of days. The amount of benefits payable upon retirement or death are reflected in each year's contracts with certified and support personnel. Accrued vacation and sick leave benefits are not reflected in the financial statements because such statements are prepared on the regulatory basis of accounting. This practice differs from generally accepted accounting principles.

##### **8. Fund Balance**

In the fund financial statements, governmental funds report the hierarchy of fund balances. The hierarchy is based primarily on the degree of spending constraints placed upon use of resources for specific purposes versus availability of appropriation. An important distinction that is made in reporting fund balance is between amounts that are considered *nonspendable* (i.e., fund balance associated with assets that are *not in spendable form*, such as inventories or prepaid items, long-term portions of loans and notes receivable, or items that are legally required to be maintained intact (such as the corpus of a permanent fund) and those that are *spendable* (such as fund balance associated with cash, investments or receivables).

Amounts in the *spendable* fund balance category are further classified as *restricted*, *committed*, *assigned* or *unassigned*, as appropriate.

**Restricted** fund balance represents amounts that are constrained either externally by creditors (such as debt covenants), grantors, contributors or laws or regulations of other governments; or by law, through constitutional provisions or enabling legislation.

**QUAPAW SCHOOL DISTRICT NO. I-14**  
**Ottawa County, Oklahoma**  
Notes to Financial Statements  
June 30, 2013  
(continued)

**Note 1 - Summary of Significant Accounting Policies** (continued)

**D. Assets, Liabilities, Fund Balance, Revenue and Expenditures** (continued)

**8. Fund Balance** (continued)

**Committed** fund balance represents amounts that are useable only for specific purposes by formal action of the government's highest level of decision-making authority. Such amounts are not subject to legal enforceability (like restricted amounts), but cannot be used for any other purpose unless the government removes or changes the limitation by taking action similar to that which imposed the commitment.

**Assigned** fund balance represents amounts that are *intended* to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by the governing body itself, or a subordinated high-level body or official to whom the governing body has delegated the authority to assign amounts to be used for specific purposes. Assigned fund balance includes all remaining spendable amounts (except negative balances) that are reported in governmental funds *other than the general fund*, that are neither restricted nor committed, and amounts in the general fund that are intended to be used for specific purpose in accordance with the provisions of the standard.

**Unassigned** fund balance is the residual classification for the general fund. It represents the amounts that have not been assigned to other funds, and that have not been restricted, committed, or assigned to specific purposes within the general fund.

**9. Property Taxes and Other Local Revenues**

The *District* is authorized by state law to levy property taxes which consist of ad valorem taxes on real and personal property within the *District*. The County Assessor, upon receipt of the certification of tax levies from the County Excise Board, extends the tax levies on the tax roll for submission to the County Treasurer. Property taxes are levied on November 1 and are due on receipt of the tax bill. The first half of taxes is due prior to January 1. The second half is due prior to April 1. If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following

**QUAPAW SCHOOL DISTRICT NO. I-14**  
**Ottawa County, Oklahoma**  
Notes to Financial Statements  
June 30, 2013  
(continued)

**Note 1 - Summary of Significant Accounting Policies** (continued)

**D. Assets, Liabilities, Fund Balance, Revenue and Expenditures** (continued)

**9. Property Taxes and Other Local Revenues** (continued)

October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property. No provision has been made for uncollected taxes, as all taxes are deemed collectible. Other local sources of revenues include tuition, fees, rentals, disposals, commissions and reimbursements.

**10. Intermediate Revenues**

Revenue from intermediate sources is the amount of money from funds collected by an intermediate administrative unit, or a political subdivision between the *District* and the State, and distributed to districts in amounts that differ in proportion to those which were collected within such systems.

**11. State Revenues**

Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the districts. After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The *District* receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

**QUAPAW SCHOOL DISTRICT NO. I-14**  
**Ottawa County, Oklahoma**  
Notes to Financial Statements  
June 30, 2013  
(continued)

**Note 1 - Summary of Significant Accounting Policies** (continued)

**D. Assets, Liabilities, Fund Balance, Revenue and Expenditures** (continued)

**12. Federal Revenues**

Federal revenues consist of revenues from the federal government in the form of operating grants or entitlements. An operating grant is a contribution to be used for a specific purpose, activity or facility. A grant may be received either directly from the federal government or indirectly as a pass-through from another government, such as the state. Entitlement is the amount of payment to which the *District* is entitled pursuant to an allocation formula contained in applicable statutes. The majority of the federal revenues received by the *District* are apportioned to the general fund. The *District* maintains a separate child nutrition fund and the federal revenues received for the child nutrition programs are apportioned there.

**13. Non-Monetary Transactions**

The *District* receives commodities from the U.S. Department of Agriculture. The value of these commodities has been included in the Schedule of Expenditures of Federal Awards; however, they have not been reflected in the combined financial statements as either revenue or expenditures since they are not reported under the regulatory basis of accounting.

**14. Memorandum Only – Total Columns**

Total columns on the combined financial statements are captioned “memorandum only” because they do not represent consolidated financial information and are presented only to facilitate analysis. The columns do not present information that reflects financial position or results of operations in accordance with generally accepted accounting principles. Inter-fund eliminations have not been made in the aggregation of this data.

**QUAPAW SCHOOL DISTRICT NO. I-14**  
**Ottawa County, Oklahoma**  
Notes to Financial Statements  
June 30, 2013  
(continued)

**Note 1 - Summary of Significant Accounting Policies** (continued)

**D. Assets, Liabilities, Fund Balance, Revenue and Expenditures** (continued)

**15. Resource Use Policy**

It is the *District's* policy for all funds that when an expenditure is incurred for purposes for which both restricted and unrestricted resources, including fund balances, are available, the *District* considers restricted amounts to be spent first before any unrestricted amounts are used. Furthermore, it is the *District's* policy that when an expenditure is incurred for purposes for which committed, assigned, or unassigned resources, including fund balances, are available, the *District* considers committed amounts to be spent first, followed by assigned amounts and lastly unassigned amounts.

**Note 2 - Stewardship, Compliance and Accountability**

**Budgetary Information**

The *District* is required by state law to prepare an annual budget. Under current Oklahoma Statutes, a formal Estimate of Needs (Budget) is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories. The annual Estimate of Needs, when approved by the Board and subsequently filed with the County Clerk and approved by the County Excise Board becomes the legal budget. Supplemental appropriations, if required, were made during the year and are reflected on the budget vs. actual presentation shown as original budget and final budget.

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting - under which purchase orders and other commitments of resources are recorded as expenditures of the applicable fund - is utilized in all governmental funds of the *District*. Purchase orders or contracts document encumbrances for goods or purchased services. Under Oklahoma law, unencumbered appropriations lapse at year-end.

# ***QUAPAW SCHOOL DISTRICT NO. I-14***

## ***Ottawa County, Oklahoma***

### **Notes to Financial Statements**

**June 30, 2013**

(continued)

#### **Note 3 - Detailed Notes Concerning the Funds**

##### **A. Deposits and Investments**

###### *Custodial Credit Risk*

At June 30, 2013, the *District* held deposits of approximately \$2,192,198 at financial institutions. The *District's* cash deposits, including interest-bearing certificates of deposit, are entirely covered by Federal Depository Insurance (FDIC) or direct obligation of the U.S. Government insured or collateralized with securities held by the *District* or by its agent in the *District's* name.

###### *Investment Interest Rate Risk*

The *District* does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

###### *Investment Credit Risk*

The *District* has no policy that limits its investment choices other than the limitation of state law as follows:

- a. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- b. Certificates of deposits or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposit or savings accounts in out-of-state financial institutions.
- c. With certain limitation, negotiable certificates of deposit, prime bankers acceptances, prime commercial paper and repurchase agreements with certain limitations.
- d. County, municipal or school district tax-supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipation notes of public trusts whose beneficiary is a county, municipality or school district.
- e. Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
- f. Money market funds regulated by the SEC and in which investments consist of the investments mentioned in the previous paragraphs (a-d).

**QUAPAW SCHOOL DISTRICT NO. I-14**  
**Ottawa County, Oklahoma**  
Notes to Financial Statements  
June 30, 2013  
(continued)

**Note 3 - Detailed Notes Concerning the Funds** (continued)

**A. Deposits and Investments** (continued)

The cash and investments held at June 30, 2013 are as follows:

<u>Type</u>	<u>Weighted Average Maturity (Months)</u>	<u>Credit Rating</u>	<u>Maturity in Years</u>	
			<u>On Demand</u>	<u>Less Than One</u>
Demand deposits	N/A	N/A	\$ 1,512,915	-
Money Market	N/A	N/A	178,543	-
Time deposits	N/A	N/A	-	500,740
Total			<u>\$ 1,691,458</u>	<u>500,740</u>

*Concentration of Investment Credit Risk*

The *District* places no limit on the amount it may invest in any one issuer. The *District* has the following concentration of credit risk: 100% in time deposits.

**Note 4 - Other Information**

**A. Risk Management**

The *District* is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; or acts of God. The *District* purchases commercial insurance to cover these risks, including general and auto liability, property damage, and public officials liability. The *District* had the following insurance coverage during the year: commercial property - \$750,000,000 real and personal property, \$25,000,000 earthquake/volcanic eruption, \$25,000,000 flood, \$100,000,000 boiler and machinery, general liability - \$1,000,000; educators liability \$1,000,000, \$25,000 errors and omissions, \$1,000,000 auto liability, and additional automobile physical damage, crime coverage, cyber liability coverage, and school violent acts protection in various amounts. Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three fiscal years.



**QUAPAW SCHOOL DISTRICT NO. I-14**  
**Ottawa County, Oklahoma**  
Notes to Financial Statements  
June 30, 2013  
(continued)

**Note 4 - Other Information** (continued)

**A. Risk Management** (continued)

The *District* also participates in a risk pool for Workers' Compensation coverage in which there is a transfer or pooling of risks among the participants of that pool. In accordance with GASB No. 10, the *District* reports the required contribution to the pool, net of refunds, as insurance expense. The risk pool is the Oklahoma School Assurance Group (OSAG), an organization formed for the purpose of providing workers' compensation coverage to participating schools in the State of Oklahoma. In that capacity, OSAG is responsible for providing loss control services and certain fiscal activities, including obtaining contract arrangements for the underwriting, excess insurance agreements, claims processing, and legal defense for any and all claims submitted to them during the plan year. As a member of OSAG the *District* is required to pay fees set by OSAG according to an established payment schedule. A portion of the fees paid by the *District* goes into a loss fund for the *District*. The fee for the loss fund is calculated by projecting losses based on the *District's* losses for the last five years. OSAG provides coverage in excess of the loss fund so the *District's* liability for claim loss is limited to the balance of the loss fund. If the *District* does not use their loss fund in three years it is returned to them with no interest.

The *District* is also a member of the Oklahoma Public Schools Unemployment Compensation Program (Program). In this Program the *District* is required to maintain funds at a minimum level of \$8,000 for unemployment insurance. The funds for each district are kept separate. Out of these funds, the Program pays, on behalf of the *District*, the Oklahoma Employment Security Commission quarterly contributions and Program administration fees. The money contributed by the *District* earns interest and is fully insured. If the *District* has claims in excess of the amount in their account they would be liable for the excess.

***QUAPAW SCHOOL DISTRICT NO. I-14***  
***Ottawa County, Oklahoma***  
Notes to Financial Statements  
June 30, 2013  
(continued)

**Note 4 - Other Information** (continued)

**B. Contingent Liabilities**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the *District* expects such amounts, if any, to be immaterial.

**C. Non-Monetary Transactions**

The fair market value, as determined by the Oklahoma Department of Human Services, of the commodities received during the period under audit was \$14,445.

**D. Employee Retirement System and Plan**

**Description of Plan**

The *District* participates in the state-administered Oklahoma Teachers' Retirement System, which is a cost-sharing, multiple-employer defined benefit public employee retirement system (PERS), which is administered by the Board of Trustees of the Oklahoma Teachers' Retirement System (the "System"). The System provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Title 70 Section 17 of the Oklahoma Statutes establishes benefit provisions and may be amended only through legislative action. The Oklahoma Teachers' Retirement System issues a publicly-available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Oklahoma Teachers' Retirement System, P.O. Box 53524, Oklahoma City, OK 73152 or by calling 405-521-2387.

**QUAPAW SCHOOL DISTRICT NO. I-14**  
**Ottawa County, Oklahoma**  
Notes to Financial Statements  
June 30, 2013  
(continued)

**Note 4 - Other Information** (continued)

**D. Employee Retirement System and Plan** (continued)

**Basis of Accounting**

The System's financial statements are prepared using the cash basis of accounting, except for accruals of interest income. Plan member contributions are recognized in the period in which the contributions are made. Benefits and refunds are recognized when paid. The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The System has an under-funded pension benefit obligation as determined as part of the latest actuarial valuation.

**Funding Policy**

The *District*, the State of Oklahoma, and the participating employee make contributions. The contribution rates for the *District* and its employees are established by and may be amended by Oklahoma Statutes. The rates are not actuarially determined. The rates are applied to the employee's earnings plus employer-paid fringe benefits. The required contribution for the participating members is 7.0% of compensation. Additionally, OTRS receives "federal matching contributions" for positions whose funding comes from federal sources or certain grants. The *District* and State are required to contribute 14.0% of applicable compensation. Contributions received by the System from the State of Oklahoma are from 3.54% of its revenues from sales taxes, use taxes, corporate income taxes and individual income taxes. The *District* contributed 9.5% and the State of Oklahoma plus the federal contribution contributed the remaining 4.5% during this year. The *District* is allowed by the Oklahoma Teachers' Retirement System to make the required contributions on behalf of the participating members.

**Annual Pension Cost**

The *District's* total contributions for 2013, 2012, and 2011 were \$312,239; \$315,851; and \$300,680, respectively.

**QUAPAW SCHOOL DISTRICT NO. I-14**  
**Ottawa County, Oklahoma**  
Notes to Financial Statements  
June 30, 2013  
(continued)

**Note 4 - Other Information** (continued)

**E. Flexible Benefit Plan**

The *District* has adopted a Section 125 Flexible Benefit Plan whereby all employees that complete one month of service and complete at least 20 hours of service per week are eligible to participate. Certified employees working full time will receive 100% of the cost of coverage. Support personnel working 6 or more hours per day at least 172 days per year will receive 100% of the cost of employee health insurance. If the employee opts out they will receive a pro-rated amount as taxable compensation. Available benefits include: group term life insurance, medical insurance, disability insurance, cancer insurance, and dental/vision insurance.

**F. Surety Bonds**

The Superintendent is bonded by The Smith Agency, bond number 01695458, for the sum of \$100,000 for the term February 4, 2013 to February 4, 2014.

The Encumbrance Clerk is bonded by The Smith Agency, bond number 01695458, for the sum of \$100,000 for the term February 4, 2013 to February 4, 2014.

The President, Clerk, Treasurer and Assistant Treasurer are each bonded by The Smith Agency, bond number 01695458, for the sum of \$50,000/person for the term February 4, 2013 to February 4, 2014.

The Cafeteria and Activity Fund Custodian, the Minutes Clerk, the Assistant to the Cafeteria Clerk and Activity Fund Custodian, the Deputy Clerk and the Activity Fund Secretary are each bonded by The Smith Agency, bond number 18194778, for the sum of \$1,000/person for the term November 10, 2012 to November 10, 2013.

**G. Subsequent Events**

Management has evaluated subsequent events through January 28, 2014, which is the date the financial statements were available to be issued and have determined that no additional information needs to be added to the financial statements.

***QUAPAW SCHOOL DISTRICT NO. I-14***  
***Ottawa County, Oklahoma***

***OTHER INFORMATION***  
***June 30, 2013***

***QUAPAW SCHOOL DISTRICT NO. I-14***

***Ottawa County, Oklahoma***

Combining Statement of Assets, Liabilities and Fund Balances

All Special Revenue Funds – Regulatory Basis

June 30, 2013

<b><u>ASSETS</u></b>	<b><u>Building Fund</u></b>	<b><u>Child Nutrition Fund</u></b>	<b><u>Total (Memo Only)</u></b>
Cash and investments	\$ 831,952	91,872	923,824
Total assets	<u>\$ 831,952</u>	<u>91,872</u>	<u>923,824</u>
 <b><u>LIABILITIES AND FUND BALANCES</u></b>			
Liabilities:			
Warrants payable	\$ 12,167	30,786	42,953
Total liabilities	<u>12,167</u>	<u>30,786</u>	<u>42,953</u>
Fund Balances:			
Restricted	<u>819,785</u>	<u>61,086</u>	<u>880,871</u>
Total fund balances	<u>819,785</u>	<u>61,086</u>	<u>880,871</u>
Total liabilities and fund balances	<u>\$ 831,952</u>	<u>91,872</u>	<u>923,824</u>

---

The notes to the financial statements are an integral part of this financial statement.

**QUAPAW SCHOOL DISTRICT NO. I-14**

**Ottawa County, Oklahoma**

Combining Statement of Revenues, Expenditures and Changes in Fund Balances

All Special Revenue Funds – Regulatory Basis

For the Year Ended June 30, 2013

	<b>Building Fund</b>	<b>Child Nutrition Fund</b>	<b>Total (Memo Only)</b>
Revenues:			
Local sources	\$ 105,849	45,766	151,615
State sources	24,214	40,555	64,769
Federal sources	-	261,987	261,987
Total revenues	<u>130,063</u>	<u>348,308</u>	<u>478,371</u>
Expenditures:			
Non-instructional services	170,890	418,455	589,345
Facilities acquisition and construction services	188,033	-	188,033
Other outlays	-	80	80
Total expenditures	<u>358,923</u>	<u>418,535</u>	<u>777,458</u>
Excess of revenues over (under) expenditures paid	<u>(228,860)</u>	<u>(70,227)</u>	<u>(299,087)</u>
Excess of revenues collected over (under)			
Adjustments to prior year encumbrances	-	-	-
Beginning fund balances	<u>1,048,645</u>	<u>131,313</u>	<u>1,179,958</u>
Ending fund balances	<u>\$ 819,785</u>	<u>61,086</u>	<u>880,871</u>

---

The notes to the financial statements are an integral part of this financial statement.

# QUAPAW SCHOOL DISTRICT NO. I-14

## Ottawa County, Oklahoma

### Combining Statement of Revenues, Expenditures and Changes in Fund Balances

#### Budget and Actual – Regulatory Basis

#### Special Revenue Funds

For the Year Ended June 30, 2013

	Building Fund			Child Nutrition Fund			Totals		
	Budgeted Amounts			Budgeted Amounts			Budgeted Amounts		
	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual
Revenues:									
Local sources	\$ 96,561	96,561	105,849	49,264	49,264	45,766	145,825	145,825	151,615
State sources	-	-	24,214	28,689	28,689	40,555	28,689	28,689	64,769
Federal sources	-	-	-	229,965	229,965	261,987	229,965	229,965	261,987
Total revenues	96,561	96,561	130,063	307,918	307,918	348,308	404,479	404,479	478,371
Expenditures:									
Support services	1,145,206	1,145,206	-	-	-	-	1,145,206	1,145,206	-
Non-instructional services	-	-	170,890	439,228	439,228	418,455	439,228	439,228	589,345
Capital outlay	-	-	188,033	-	-	-	-	-	188,033
Other outlays	-	-	-	-	-	80	-	-	80
Total expenditures	1,145,206	1,145,206	358,923	439,228	439,228	418,535	1,584,434	1,584,434	777,458
Net change in fund balances	(1,048,645)	(1,048,645)	(228,860)	(131,310)	(131,310)	(70,227)	(1,179,955)	(1,179,955)	(299,087)
Adjustments to prior year encumbrances	-	-	-	(3)	(3)	-	(3)	(3)	-
Beginning fund balances	1,048,645	1,048,645	1,048,645	131,313	131,313	131,313	1,179,958	1,179,958	1,179,958
Ending fund balances	\$ -	-	819,785	-	-	61,086	-	-	880,871

The notes to the financial statements are an integral part of this financial statement.



**QUAPAW SCHOOL DISTRICT NO. I-14**  
**Ottawa County, Oklahoma**  
Combining Statement of Changes in Assets and Liabilities  
Fiduciary Funds – Regulatory Basis  
June 30, 2013

	Agency Funds				Balance June 30, 2013
	Balance July 1, 2012	Additions	Net Transfers	Deletions	
<b>Assets:</b>					
<b>Cash:</b>					
<b>Activity Funds</b>	\$ 39,123.52	170,043.17	0.00	165,446.59	39,907.72
<b>Liabilities:</b>					
<b>Due to student groups:</b>					
Athletics	\$ 7,475.12	78,409.83	(517.00)	84,633.48	734.47
DFA (Drug Free Assoc)	28.60	-	-	-	28.60
Yearbook	307.76	5,514.59	(8.50)	4,444.85	1,369.00
Central/Middle/High School	154.14	2,744.55	-	1,920.21	978.48
Class of 2013	4,316.59	4,511.75	(353.59)	8,473.75	1.00
Class of 2014	1,032.98	2,345.94	501.09	1,775.41	2,104.60
Class of 2015	1,789.05	3,087.75	-	1,963.50	2,913.30
FFA	583.51	18,098.44	-	16,434.39	2,247.56
National Honor Society	54.96	500.00	-	94.25	460.71
MS cheerleaders	-	265.00	391.92	-	656.92
HS cheerleaders	2,639.18	5,838.25	(388.42)	6,705.41	1,383.60
Speech	260.35	-	-	20.00	240.35
Elementary	4,937.23	5,503.40	-	3,433.90	7,006.73
Band	803.07	6,591.10	(8.50)	3,886.23	3,499.44
Embroidery	28.78	-	-	-	28.78
Class of 2016	63.15	2,422.92	-	1,535.88	950.19
Woodshop	1,018.60	903.00	-	1,240.29	681.31
Elementary Library	264.49	5,607.01	-	5,160.82	710.68
Social Studies Club	462.22	-	-	-	462.22
FCA	52.69	-	-	-	52.69
MS/HS Library	-	1,861.16	(173.48)	1,412.94	274.74
MS Student Council	3.51	156.75	250.00	92.34	317.92
After Prom	1.21	4,957.59	(156.00)	4,801.41	1.39
Spirit Store	1,952.52	2,687.75	333.00	3,246.44	1,726.83
Interest	2,541.81	125.82	-	-	2,667.63
Student Council	2,139.56	4,218.17	-	3,832.09	2,525.64
Central Office	940.86	2,222.94	110.50	2,326.45	947.85
Spanish Club	126.88	232.00	(120.50)	117.60	120.78
Business Club	2,256.37	3,912.91	(8.50)	4,512.46	1,648.32
Art Club	2,978.55	2,687.05	164.98	3,248.49	2,582.09
Math Club	133.55	110.00	-	134.00	109.55
Family & Consumer Science	7.07	-	-	-	7.07
HS Basketball Booster	318.16	3,090.50	(8.50)	3,251.74	148.42
Science Club	1.00	-	-	-	1.00
HS Football Booster	(550.00)	1,437.00	(8.50)	560.64	317.86
<b>Total Liabilities</b>	\$ 39,123.52	170,043.17	0.00	165,446.59	39,907.72

# QUAPAW SCHOOL DISTRICT NO. I-14

## Ottawa County, Oklahoma

### Schedule of Expenditure of Federal Awards

For the Year Ended June 30, 2013

Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA#	Pass- Through Grantor's Project Number	Program or Award Amount	Balance at 6/30/12	Revenue Collected	Total Expenditures	Balance at 6/30/13
<b><u>U.S. Department of Education</u></b>							
Direct Programs:							
Indian Education, Grants to Local Educational Agencies	84.060	561	\$ 48,192	(4,930)	53,122	48,192	-
Impact Aid	84.041	591	203,040	(43,446)	273,285	203,040	26,799
Impact Aid Disabled	84.041	592	12,852	(56)	12,908	12,852	-
Total U.S. Department of Education Direct Programs			264,084	(48,432)	339,315	264,084	26,799
<b>Passed through Oklahoma State Department of Education</b>							
Title I-Part A Basic Program	84.010	511	158,463	(166,618)	246,253	154,401	(74,766)
Title II - Part A Teacher and Principal Training and Recruitment Fund	84.367	541	27,370	-	5,874	27,370	(21,496)
Title VI - Part B, Rural Education Initiative Flexibility (REAP)	84.358	586	4,155	(46,013)	46,013	-	-
Title VI - Part B, Subpart 1 Small Rural School Achievement Program	84.358A	588	30,781	-	30,781	30,781	-
Special Education - Grants to States	84.027	621	141,010	(56,292)	91,917	139,801	(104,176)
Special Education - Preschool Grants	84.173	641	7,844	-	-	7,844	(7,844)
Total Passed Through Oklahoma Department of Education			369,623	(268,923)	420,838	360,197	(208,282)
Total U.S. Department of Education			633,707	(317,355)	760,153	624,281	(181,483)

**QUAPAW SCHOOL DISTRICT NO. I-14**  
**Ottawa County, Oklahoma**  
Schedule of Expenditure of Federal Awards  
For the Year Ended June 30, 2013  
(continued)

Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA#	Grantor's Project Number	Program or Award Amount	Balance at 6/30/12	Revenue Collected	Total Expenditures	Balance at 6/30/13
<b><u>Bureau of Indian Affairs</u></b>							
Passed through State of Oklahoma							
Johnson O'Malley	15.130	563	\$ 7,884	-	-	7,884	(7,884)
<b><u>U.S. Department of Health and Human Services</u></b>							
Passed through the Oklahoma Health Care Authority							
Medical Assistance Program	93.778	698	14,697	-	14,697	14,697	-
<b><u>U.S. Department of Agriculture</u></b>							
Passed through Oklahoma State Department of Education							
Breakfast Program	10.553	764	76,344	-	76,344	76,344	-
Lunch Program	10.555	385	178,563	-	178,563	178,563	-
Summer Food Program	10.559	766	5,022	(7,080)	7,080	5,022	(5,022)
Passed through Oklahoma Department of Human Services							
Commodities Distributed - Lunch	10.565		14,445	-	14,445	14,445	-
Total U.S. Department of Agriculture			274,374	(7,080)	276,432	274,374	(5,022)
Total Expenditures of Federal Awards			\$ 930,662	(324,435)	1,051,282	921,236	(194,389)

Note 1: Food distribution: Non-monetary assistance is reported in the schedule at the fair market value of the commodities received and disbursed.

Note 2: The above schedule of expenditures of federal awards includes the federal grant activity of Quapaw School District I-14, Quapaw, Ottawa County, Oklahoma.  
The schedule is prepared on a regulatory basis of accounting consistent with the preparation of the comined financial statements except  
for non-monetary assistance noted in Note 1.

***QUAPAW SCHOOL DISTRICT NO. I-14***  
***Ottawa County, Oklahoma***

**Reports Required by *Government Auditing Standards***  
**June 30, 2013**



**Independent Auditor's Report on Internal Control Over  
Financial Reporting and on Compliance and Other Matters  
Based on an Audit of Financial Statements Performed  
in Accordance with Government Auditing Standards**

The Honorable Board of Education  
*Quapaw School District No. I-14*  
Quapaw, Ottawa County, Oklahoma

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the accompanying fund type financial statements – regulatory basis within the combined financial statements of the *Quapaw School District No. I-14*, Quapaw, Ottawa County, Oklahoma (*District*) as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the *District's* financial statements, and have issued our report thereon dated January 28, 2014, which was adverse with respect to the presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America because the presentation followed the regulatory basis of accounting for Oklahoma school districts and did not conform to the presentation requirements of the Governmental Accounting Standards Board. However, our report was qualified for the omission of the general fixed asset account group with respect to the presentation of financial statements on the regulatory basis of accounting authorized by the Oklahoma State Board of Education.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the *District's* internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the *District's* internal control. Accordingly, we do not express an opinion on the effectiveness of the *District's* internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the *District's* financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the *District's* internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the *District's* internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

  
Archambo & Mueggenborg, PC  
Certified Public Accountants

January 28, 2014

**Independent Auditor's Report on Compliance for  
Each Major Program and on Internal Control Over  
Compliance Required by OMB Circular A-133**

The Honorable Board of Education  
*Quapaw School District No. I-14*  
Quapaw, Ottawa County, Oklahoma

**Report on Compliance for Each Major Federal Program**

We have audited *Quapaw School District No. I-14*, Quapaw, Ottawa County, Oklahoma (*District*)'s compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the *District*'s major federal programs for the year ended June 30, 2013. The *District*'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its federal programs.

**Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of the *District*'s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the *District*'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the *District's* compliance.

### **Opinion on Each Major Federal Program**

In our opinion, *Quapaw School District No. I-14*, Quapaw, Ottawa County, Oklahoma complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2013.

### **Report on Internal Control Over Compliance**

Management of *Quapaw School District No. I-14*, Quapaw, Ottawa County, Oklahoma (the *District*), is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the *District's* internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the *District's* internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or combination of deficiencies in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that



we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs that we consider to be significant deficiencies as items 2013-1 and 2013-2.

**Quapaw School District No. I-14's Response to Findings**

*Quapaw School District No. I-14*, Quapaw, Ottawa County, Oklahoma's response to the findings identified in our audit is described in the accompanying schedule of finding and questioned costs. The *District's* response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

*Archambo & Mueggenborg, PC*

Archambo & Mueggenborg, PC  
Certified Public Accountants

January 28, 2014

**QUAPAW SCHOOL DISTRICT NO. I-14**  
**Ottawa County, Oklahoma**  
Schedule of Findings and Questioned Costs  
For the Year Ended June 30, 2013

**Summary of Auditor's Results**

**Summary of Auditor's Results**

Financial Statements

- |   |               |
|---|---------------|
| 1. Type of auditor's report issued: adverse opinion on the combined financial statements in conformity with generally accepted accounting principles and a qualified opinion for the omission of the general fixed asset account group on the combined financial statements in conformity with a regulatory basis of accounting prescribed by the Oklahoma Department of Education. |               |
| 2. Internal control over financial reporting:   |               |
| a. Material weaknesses identified?  | No            |
| b. Significant deficiencies identified?   | None reported |
| 3. Noncompliance material to the financial statements noted?  | No            |

Federal Awards

- |   |             |
|---|-------------|
| 1. Internal control over major programs:  |             |
| a. Material weaknesses identified?  | No          |
| b. Significant deficiencies identified?   | Yes         |
| 2. Type of auditor's report issued on compliance for major program:   | Unqualified |
| 3. Any audit findings disclosed that are required to be reported in accordance with OMB Circular A-133, Section 510(a)? | Yes         |
| 4. Identification of major program:   |             |

<u>CFDA Number</u>	<u>Name of Federal Program</u>
10.553	Child Nutrition Cluster-School Breakfast
10.555	Child Nutrition Cluster-School Lunch
10.559	Child Nutrition Cluster-Summer Food
84.010	Title I, Part A
84.041	Impact Aid

- |   |            |
|---|------------|
| 5. Dollar threshold used to distinguish between Type A and Type B programs:       | \$ 300,000 |
| 6. Auditee qualified as a low-risk auditee under OMB Circular A-133, Section 530? | No         |

**QUAPAW SCHOOL DISTRICT NO. I-14**  
**Ottawa County, Oklahoma**  
Schedule of Findings and Questioned Costs  
For the Year Ended June 30, 2013  
(continued)

**CURRENT YEAR**

**Financial Statement Findings**

None

**Major Federal Awards Findings**

**2013-1** Lack of consistent verification of free or reduced meal status.

**Program:** Child Nutrition Cluster

**CFDA #:** 10.553, 10.555

**Criteria:** Effective controls over eligibility for free or reduced price school meals must be in place.

**Condition:** Students who had been determined ineligible for free or reduced price school meals were found to be listed in program computers at free or reduced status.

**Questioned costs:** None.

**Context:** Of a sample of twenty-six (26) student records examined, three (3) were found to be listed in the program computer as free or reduced status, although their files indicated that they were not eligible.

**Effect:** Students who should have been paying full price for school meals were not paying full price.

**Cause:** It appears that the program staff did not consistently verify that student status in the program computer agreed with student applications and other files.

**Recommendation :** We recommend that the program director consistently compare the student status in the program computer with student applications and other program records.

**Views of responsible officials and planned corrective actions:** The program director is now comparing each application to the computer records for both the current school year and the previous school year. Such a comparison will be done each nine weeks throughout the school year.

***QUAPAW SCHOOL DISTRICT NO. I-14***  
***Ottawa County, Oklahoma***  
Schedule of Findings and Questioned Costs  
For the Year Ended June 30, 2013  
(continued)

**CURRENT YEAR**  
(continued)

**Major Federal Awards Findings** (continued)

**2013-2** Failure to daily deposit payments for school meals

**Program:** Child Nutrition Cluster

**CFDA #:** 10.553, 10.555

**Criteria:** Effective controls over collections of payments for school meals must be in place.

**Condition:** Collections of payments for school meals were not deposited daily, and deposit amounts did not consistently agree with receipt totals.

**Questioned costs:** None.

**Context:** Of a sample of forty-two (42) payments for school meals, there were two (2) deposits rather than the expected ten (10) deposits. One deposit was found to be \$20 more than the related receipts total, and the other deposit was found to be \$40 more than the related receipts total.

**Effect:** The lack of daily deposits and reconciliation of deposit amounts to receipts increases the risk of payments for school meals not being correctly credited to the proper accounts in the proper amounts.

**Cause:** It appears that the program director did not make daily deposits of the payments for school meals, and did not consistently reconcile the deposit amount to the total related receipts amount.

**Recommendation :** We recommend that payments for school meals be deposited daily, with the deposit amount reconciled to the total related receipts amount, before the daily deposit is made.

**Views of responsible officials and planned corrective actions:** The payments for school meals are now being deposited daily and the deposit amount is always reconciled with the daily receipt total.

***QUAPAW SCHOOL DISTRICT NO. I-14***  
***Ottawa County, Oklahoma***  
Summary Schedule of Prior Audit Findings  
For the Year Ended June 30, 2013

2012-1 Preparation of the Schedule of Expenditures of Federal Awards

This finding is cleared.

**QUAPAW SCHOOL DISTRICT NO. I-14**

**Ottawa County, Oklahoma**

Schedule of Accountant's Professional

Liability Insurance Affidavit

July 1, 2012 to June 30, 2013

State of Oklahoma                    )  
  ) ss  
County of Washington            )

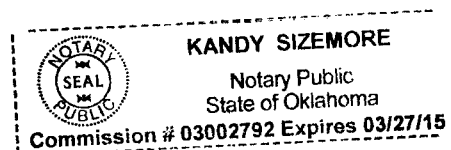
The undersigned auditing firm of lawful age, being first duly sworn on oath says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with *Quapaw Public School District No. I-14* for the audit year 2012-2013.

*Archambo & Mueggenborg, PC*

*Archambo & Mueggenborg, PC*  
Certified Public Accountants

Subscribed and sworn to before me this 5<sup>th</sup> day of February, 2014.

*Kandy Sizemore*  
Notary Public



My commission expires on: 3/27/15

**Janet Barresi**  
**State Superintendent of Public Instruction**  
**Oklahoma State Department of Education**  
**2500 North Lincoln Boulevard, Oklahoma City, Oklahoma 73105-4599**

**AUDIT ACKNOWLEDGEMENT**

District Name Quapaw Public School District Number I015  
County Name Ottawa County Code 58

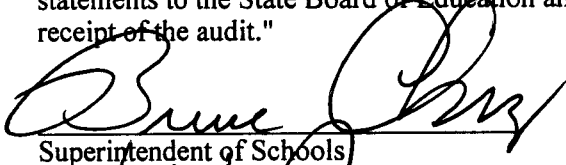
**Audit Year: 2013**

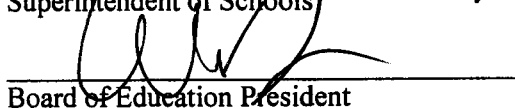
The annual independent audit for the Quapaw Public School  
(District Name)  
was presented to the Board of Education in an Open Board Meeting on 2/10/2014  
(Date of Meeting)  
by Archambo & Mueggenborg PC  
(Independent Auditor)

The School Board acknowledges that as the governing body of the district, responsible for the district's financial and compliance operations, the audit findings and exceptions have been presented to them.

A copy of the audit, including this acknowledgement form, will be sent to the State Board of Education and the State Auditor and Inspector within 30 days from its presentation, as stated in 70 O.S. § 22-108:

"The district board of education shall forward a copy of the auditor's opinions and related financial statements to the State Board of Education and the State Auditor and Inspector within thirty (30) days after receipt of the audit."

  
\_\_\_\_\_  
Superintendent of Schools

  
\_\_\_\_\_  
Board of Education President

  
\_\_\_\_\_  
Board of Education Vice President

  
\_\_\_\_\_  
Board of Education Member

  
\_\_\_\_\_  
Board of Education Member

  
\_\_\_\_\_  
Board of Education Member

\_\_\_\_\_  
Board of Education Member

\_\_\_\_\_  
Board of Education Member

\_\_\_\_\_  
Board of Education Member



Subscribed and sworn before me on 2-10-14  
(Sworn On)

  
\_\_\_\_\_  
(Notary Public)

My Commission expires Feb. 17, 2016